

Reliable – Capable – Dependable

Brett Paufler

www.paufler.net

In pursuit of my highest potential
I aspire to a career on the summit of Mauna Kea

23 years at P.S. Specified Products, Inc., a factory representative firm in the construction industry. Rising to Vice President. Able to independently and run a small sales office.

File Management	Organizing paper flow, workspace, and time Creating, updating, & running reports on databases
Computer Savvy	Telecommuting from HI to CA, Working in a paperless environment Word, Excel, countless specialty applications
Communications -	Facilitating communication both up and down stream Via phone, fax, email, and in person Focusing on accomplishing goals, resolving issues
Accountable	Managed projects from start to finish Responsible for project, time, and customer management
Conflict Resolution	Ample experience negotiating solutions, dissolving aggression, building rapport, and trouble shooting.

Educational Experience – 200+ units with a 3.8GPA

Electronics	Certificate in Electronics from DVC (2yr program)
Relationships	BS in Industrial Psychology, Magna Cum Laude Certificate in Addiction Studies from DVC (2 yr)

Team Player with a Can do Attitude